

**ALBERTA BEEF PRODUCERS**  
**MINUTES FOR THE BOARD OF DIRECTORS MEETING**  
**WEDNESDAY DECEMBER 6, 2017, 1:00 p.m.**  
**AT THE SHERATON CAVALIER HOTEL, CALGARY, ALBERTA**

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**Present:** Charlie Christie - *Chair*  
Kelly Smith-Fraser - *Vice-Chair/Zone 5*  
Melanie Wowk - *Finance Chair/Zone 8*  
Sheila Hillmer - *Zone 2*  
Chris Israelson - *Zone 3*  
Jesse Williams - *Zone 4*  
Tim Sekura - *Zone 6*  
Colin Campbell - *Zone 7*  
John MacArthur - *Zone 9*  
Assar Grinde - *@ Large*  
Fred Lozeman - *@ Large*  
Brad Osadczyk - *@ Large*  
Cathy Sharp - *@ Large*  
Tim Smith - *CCC Chair*  
Ken Stanley - *CFC Chair*  
Bob Lowe - *Past Chair*

**Staff:** Rich Smith - *Executive Director*  
Fred Hays - *Policy Analyst*  
Laura Procnier - *Controller*  
Karin Schmid - *Beef Prod Specialist*  
Rosanne Allen - *Executive Assistant*  
Tom Lynch-Staunton - *Government Relations*  
Katelyn Laverdure - *Comm Manager*  
Brad Dubeau - *Mktg Manager*  
Jeanette Kennard - *Comm & Mktg Assistant*

**Guests:** Howard Bekkering - *Zone 1*  
Les Dunford - *Town & Country*

**Absent:** Garth Porteous - *Zone 1*

The Chair called the meeting to order at 11:10 a.m.

### **1. Adoption of Agenda**

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(a) Additions and adoption of agenda:

Additions: 3(h) ACFA/ABDIF Working Group; 3(i) Evacuation Entry Working Group;

Motion by Israelson/Sharp:

**“That the agenda be approved with changes.”**

Carried

### **2. Appointment of Ballot Counters**

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Motion by Osadczyk/Grinde:

**“That the ABP Board of Directors approved Laura Procnier and Fred Hays as ballot counters for the 2017 Annual General Meeting.”**

Carried

### **3. Decision Items**

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(a) Tier 1 Selections:

i. ABP Board member to CFC:

The Nomination Committee presented Tim Sekura

Three calls were made for further nominations

Nominations closed

Tim Sekura was acclaimed the ABP Board of Directors representative on the Cattle Feeder Council.

ii. ABP Board member to CCC:

The Nominations Committee presented Assar Grinde

Three calls were made for further nominations

Nominations closed

Assar Grinde was acclaimed the ABP Board of Directors representative on the Cow Calf Council

iii. ABP Board member to Governance Committee:

The Nominations Committee presented Fred Lozeman

Three calls were made for further nominations

Nominations closed

Fred Lozeman was acclaimed the ABP Board of Directors representative on the Governance Committee,

iv. ABP Board member to Audit Committee:

The Nomination Committee presented Chris Israelson

Three calls were made for further nominations

Nominations closed

Chris Israelson was acclaimed the ABP Board of Directors representative on the Audit Committee.

(b) Submission of Committee Members:

The Research Committee is the only remaining standing committee that delegates who are interested can sit on. Directors were asked to speak to their delegates and submit any interested names to Karin Schmid and Rosanne Allen.

(c) ABP Representatives at the Saskatchewan Beef Industry Conference:

The conference will be held in Saskatoon from January 23<sup>rd</sup> to 25<sup>th</sup>. In the past the Executive Director has attended as well as the sitting Chair whenever possible. In the event the Chair could not attend at least one person was there. Wowk will be attending on behalf of BCRC. Israelson and Darren Bevans, BCRC representative, will also be attending.

(d) ABP Representation at the Alberta Beef Industry Conference (ABIC):

ABIC is held at the Sheraton in Red Deer every year and this year will be held from February 21<sup>st</sup> to 23<sup>rd</sup>. In the past we have held our board meeting at the Sheraton the day before ABIC started. This year R. Smith will be away that week and is suggesting that it be held in Calgary the week before if possible.

10 Hotel rooms have been reserved for the conference and anyone interested in attending ABP will pay for the registration.

Hillmer would like a room, Wowk, Osadcuk, Israelson, Fraser are interested in attending but Fraser does not need a room.

(e) January and February Board meetings and Media Training Dates:

A few of the Directors are unable to make a meeting on January 18<sup>th</sup> so the Directors have agreed to a board meeting on January 11<sup>th</sup> with media training on the 10<sup>th</sup>. There will be a Director Orientation dinner on the evening of the 10<sup>th</sup>.

The February board meeting will be held on February 15<sup>th</sup>.

(f) Destruction of Ballots:

There were no ballots to destroy

(g) Banking Resolution:

Motion by Campbell/Osadcuk:

**“That the signing officers for the Alberta Beef Producers bank account at the Royal Bank of Canada be:**

<b>Chair</b>	- <b>Charlie Christie</b>
<b>Vice Chair</b>	- <b>Kelly Fraser</b>
<b>Finance Chair</b>	- <b>Melanie Wowk</b>
<b>Executive Director</b>	- <b>Rich Smith</b>
<b>Controller</b>	- <b>Laura Procnier</b>

**All cheques require two signatures. For cheques of \$20,000 or more, one signature must be the Chair, Vice-Chair or Finance Chair.**

**And for establishing credit (credit cards) two signatures are required, that of the Executive Director, Rich Smith, and the Controller, Laura Procnier.”**

Carried

(h) ACFA/ABIDE Working Group:

We still need a small working group to work with ACFA in developing an agreement between them and ABP for funding as well as creating Terms of Reference for the Alberta Beef Industry Development Fund. Fraser would like to continue as

a member, Lozeman and Stanley are also interested. R. Smith will be there as a resource if required.

Brent McEwan will begin working with Marketing Council to create a potential plebiscite regulation. We hope to make a formal request after the ACFA AGM in February.

(i) Wildfire Working Group:

We need to create a working group to develop a post emergency animal health policy that will help farmers and ranchers get back to their operations to care for animals after they have been evacuated due to fire or any other type of emergency. Hillmer was asked if she would Chair it and agreed to do so. R. Smith will be the office support. We would like at least one person from each zone to sit on the working group. A more appropriate name for the working group will be decided later.

Motion by Osadcuk/Stanley:

**“That the ABP Board of Directors approve Sheila Hillmer as the Chair of the Working Group.”**

Carried

Lorrie Beck – Zone 9; Brad Osadcuk – Zone 1; Ray Boeve – Zone 6;

Blain Marr from Stock Growers Association will also sit on the group.

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#### **4. In Camera**

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#### **5. Discussion Items**

(a) 2018 Board of Directors Meetings (confirm every third Thursday):

R. Smith asked the Directors to hold off deciding on future board meetings until the meeting in January. He would like to discuss changing the frequency of board meetings. Specific issues that come up between meetings can be discussed over a conference call and R. Smith would keep the Directors up-to-date on current activities by submitting a report to them.

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#### **6. Next Meeting and Upcoming Events**

- (a) Media Training – January 10, 2017, ABP Board Room, Calgary, AB
- (b) Board meeting – January 11, 2017, ABP Board Room, Calgary, AB
- (c) Board meeting – June 11, 2018, Edmonton
- (d) Semi-Annual General Meeting – June 12, 2018, Edmonton

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#### **7. Adjournment**

The meeting was adjourned on a motion by Campbell at 11:50 a.m.